

# MOVE-IN / MOVE-OUT CONDITION CHECKLIST

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1. **Landlord:** \_\_\_\_\_
2. **Tenant:** \_\_\_\_\_
3. **Premises Address:** \_\_\_\_\_
4. **Move-in Date** \_\_\_\_\_ **Move-out Date** \_\_\_\_\_
5. **Inspection Date** \_\_\_\_\_ **Inspection Date** \_\_\_\_\_

6. Complete the move-in section of this form and return it to your Landlord within five (5) days or  \_\_\_\_\_ days after occupancy.
7. All items are deemed to be in good condition unless noted otherwise. Test all locks, window latches, smoke detectors, and equipment.
8. **This form is not a repair request.** Submit all requests for repairs separately in accordance with your lease. You and your Landlord will also
9. use this form upon move-out. Keep a copy for your records. Note any defects in the items listed below. **If you fail to return this form you**
10. **will be held responsible for any damages, and you will be accepting the Premises in its current condition.**

### EXTERIOR ITEMS

#### MOVE-IN CONDITION

#### MOVE-OUT CONDITION

- |  |   |       |
|--|---|-------|
| 11. Fences & Gates   | <input type="checkbox"/> Good <input type="checkbox"/> Other _____              | _____ |
| 12. Lawn (Trees / Shrubs / Landscaping)  | <input type="checkbox"/> Good <input type="checkbox"/> Other _____              | _____ |
| 13. Paint  | <input type="checkbox"/> Good <input type="checkbox"/> Other _____              | _____ |
| 14. Front Door — Door Knob and Locks   | <input type="checkbox"/> Good <input type="checkbox"/> Other _____              | _____ |
| 15. Back Door — Door Knob and Locks  | <input type="checkbox"/> Good <input type="checkbox"/> Other _____              | _____ |
| 16. Fountain   | <input type="checkbox"/> Good <input type="checkbox"/> Other _____              | _____ |
| 17. Grill  | <input type="checkbox"/> Good <input type="checkbox"/> Other _____              | _____ |
| 18. Swimming Pool  | <input type="checkbox"/> Good <input type="checkbox"/> Other _____              | _____ |
| 19. Hot tub / Spa  | <input type="checkbox"/> Good <input type="checkbox"/> Other _____              | _____ |
| 20. Other: _____   | <input type="checkbox"/> Good <input type="checkbox"/> Other _____              | _____ |
| 21. Water Shut-Off Valve Located? <input type="checkbox"/> Yes <input type="checkbox"/> No | Breaker Panel Located? <input type="checkbox"/> Yes <input type="checkbox"/> No | _____ |

22. **COMMENTS:** \_\_\_\_\_
23. \_\_\_\_\_

### GARAGE / CARPORT

#### MOVE-IN CONDITION

#### MOVE-OUT CONDITION

- |                                 |  |       |
|---------------------------------|--|-------|
| 24. Ceilings, Walls, Baseboards | <input type="checkbox"/> Good <input type="checkbox"/> Other _____ | _____ |
| 25. Floor / Driveway            | <input type="checkbox"/> Good <input type="checkbox"/> Other _____ | _____ |
| 26. Auto Door Opener            | <input type="checkbox"/> Good <input type="checkbox"/> Other _____ | _____ |
| 27. Remotes                     | <input type="checkbox"/> Good <input type="checkbox"/> Other _____ | _____ |
| 28. Garage Door                 | <input type="checkbox"/> Good <input type="checkbox"/> Other _____ | _____ |
| 29. Plugs & Switches            | <input type="checkbox"/> Good <input type="checkbox"/> Other _____ | _____ |
| 30. Other: _____                | <input type="checkbox"/> Good <input type="checkbox"/> Other _____ | _____ |

31. **COMMENTS:** \_\_\_\_\_
32. \_\_\_\_\_

### ENTRY & HALL

#### MOVE-IN CONDITION

#### MOVE-OUT CONDITION

- |   |  |       |
|---|--|-------|
| 33. Ceiling, Walls (Paint), Baseboards, Vent Covers | <input type="checkbox"/> Good <input type="checkbox"/> Other _____ | _____ |
| 34. Doors (Close properly / Condition)              | <input type="checkbox"/> Good <input type="checkbox"/> Other _____ | _____ |
| 35. Flooring  | <input type="checkbox"/> Good <input type="checkbox"/> Other _____ | _____ |
| 36. Stairwell / Handrails                           | <input type="checkbox"/> Good <input type="checkbox"/> Other _____ | _____ |
| 37. Light Fixtures                                  | <input type="checkbox"/> Good <input type="checkbox"/> Other _____ | _____ |
| 38. Closet Shelves & Rods                           | <input type="checkbox"/> Good <input type="checkbox"/> Other _____ | _____ |
| 39. Other: _____                                    | <input type="checkbox"/> Good <input type="checkbox"/> Other _____ | _____ |

40. **COMMENTS:** \_\_\_\_\_
41. \_\_\_\_\_

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**Move-In / Move-Out Condition Checklist >>**

**LIVING ROOM**

**MOVE-IN CONDITION**

**MOVE-OUT CONDITION**

- 42. Ceiling, Walls (Paint), Baseboards, Vent Covers  Good  Other \_\_\_\_\_
- 43. Fireplace  Good  Other \_\_\_\_\_
- 44. Doors (Close properly / Condition)  Good  Other \_\_\_\_\_
- 45. Flooring (Note burns, tears, stains)  Good  Other \_\_\_\_\_
- 46. Lights & Ceiling Fans  Good  Other \_\_\_\_\_
- 47. Windows & Screens  Good  Other \_\_\_\_\_
- 48. Window coverings  Good  Other \_\_\_\_\_
- 49. Plugs & Switches  Good  Other \_\_\_\_\_
- 50. Other: \_\_\_\_\_  Good  Other \_\_\_\_\_

51. **COMMENTS:** \_\_\_\_\_

52. \_\_\_\_\_

**KITCHEN**

**MOVE-IN CONDITION**

**MOVE-OUT CONDITION**

- 53. Ceiling, Walls (Paint), Baseboards, Vent Covers  Good  Other \_\_\_\_\_
- 54. Flooring  Good  Other \_\_\_\_\_
- 55. Lights  Good  Other \_\_\_\_\_
- 56. Plugs & Switches  Good  Other \_\_\_\_\_
- 57. Cabinets (Close properly / Condition)  Good  Other \_\_\_\_\_
- 58. Drawers (Close properly / Condition)  Good  Other \_\_\_\_\_
- 59. Countertops  Good  Other \_\_\_\_\_
- 60. Sink & Faucet  Good  Other \_\_\_\_\_
- 61. Disposal  Good  Other \_\_\_\_\_
- 62. Dishwasher  Good  Other \_\_\_\_\_
- 63. Microwave  Good  Other \_\_\_\_\_
- 64. Refrigerator  Good  Other \_\_\_\_\_
- 65. Stove  Good  Other \_\_\_\_\_
- 66. Fan, filter & hood  Good  Other \_\_\_\_\_
- 67. Other: \_\_\_\_\_  Good  Other \_\_\_\_\_

68. **COMMENTS:** \_\_\_\_\_

69. \_\_\_\_\_

**DINING ROOM**

**MOVE-IN CONDITION**

**MOVE-OUT CONDITION**

- 70. Ceiling, Walls (Paint), Baseboards, Vent Covers  Good  Other \_\_\_\_\_
- 71. Flooring  Good  Other \_\_\_\_\_
- 72. Lights & Ceiling Fans  Good  Other \_\_\_\_\_
- 73. Windows & Screens  Good  Other \_\_\_\_\_
- 74. Window coverings  Good  Other \_\_\_\_\_
- 75. Plugs & Switches  Good  Other \_\_\_\_\_
- 76. Other: \_\_\_\_\_  Good  Other \_\_\_\_\_

77. **COMMENTS:** \_\_\_\_\_

78. \_\_\_\_\_

**PRIMARY BEDROOM**

**MOVE-IN CONDITION**

**MOVE-OUT CONDITION**

- 79. Ceiling, Walls (Paint), Baseboards, Vent Covers  Good  Other \_\_\_\_\_
- 80. Doors (Close properly / Condition)  Good  Other \_\_\_\_\_
- 81. Flooring (Note burns, tears, stains)  Good  Other \_\_\_\_\_
- 82. Lights & Ceiling Fans  Good  Other \_\_\_\_\_
- 83. Windows & Screens  Good  Other \_\_\_\_\_
- 84. Window coverings  Good  Other \_\_\_\_\_
- 85. Plugs & Switches  Good  Other \_\_\_\_\_
- 86. Closet Shelves & Rods  Good  Other \_\_\_\_\_
- 87. Other: \_\_\_\_\_  Good  Other \_\_\_\_\_

88. **COMMENTS:** \_\_\_\_\_

89. \_\_\_\_\_

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**Move-In / Move-Out Condition Checklist >>**

**BEDROOM #2**

**MOVE-IN CONDITION**

**MOVE-OUT CONDITION**

- 90. Ceiling, Walls (Paint), Baseboards, Vent Covers  Good  Other \_\_\_\_\_
- 91. Doors (Close properly / Condition)  Good  Other \_\_\_\_\_
- 92. Flooring (Note burns, tears, stains)  Good  Other \_\_\_\_\_
- 93. Lights & Ceiling Fans  Good  Other \_\_\_\_\_
- 94. Windows & Screens  Good  Other \_\_\_\_\_
- 95. Window coverings  Good  Other \_\_\_\_\_
- 96. Plugs & Switches  Good  Other \_\_\_\_\_
- 97. Closet Shelves & Rods  Good  Other \_\_\_\_\_
- 98. Other: \_\_\_\_\_  Good  Other \_\_\_\_\_

99. **COMMENTS:** \_\_\_\_\_

100. \_\_\_\_\_

**BEDROOM #3**

**MOVE-IN CONDITION**

**MOVE-OUT CONDITION**

- 101. Ceiling, Walls (Paint), Baseboards, Vent Covers  Good  Other \_\_\_\_\_
- 102. Doors (Close properly / Condition)  Good  Other \_\_\_\_\_
- 103. Flooring (Note burns, tears, stains)  Good  Other \_\_\_\_\_
- 104. Lights & Ceiling Fans  Good  Other \_\_\_\_\_
- 105. Windows & Screens  Good  Other \_\_\_\_\_
- 106. Window coverings  Good  Other \_\_\_\_\_
- 107. Plugs & Switches  Good  Other \_\_\_\_\_
- 108. Closet Shelves & Rods  Good  Other \_\_\_\_\_
- 109. Other: \_\_\_\_\_  Good  Other \_\_\_\_\_

110. **COMMENTS:** \_\_\_\_\_

111. \_\_\_\_\_

**BEDROOM #4 / DEN / LOFT**

**MOVE-IN CONDITION**

**MOVE-OUT CONDITION**

- 112. Ceiling, Walls (Paint), Baseboards, Vent Covers  Good  Other \_\_\_\_\_
- 113. Doors (Close properly / Condition)  Good  Other \_\_\_\_\_
- 114. Flooring (Note burns, tears, stains)  Good  Other \_\_\_\_\_
- 115. Lights & Ceiling Fans  Good  Other \_\_\_\_\_
- 116. Windows & Screens  Good  Other \_\_\_\_\_
- 117. Window coverings  Good  Other \_\_\_\_\_
- 118. Plugs & Switches  Good  Other \_\_\_\_\_
- 119. Closet Shelves & Rods  Good  Other \_\_\_\_\_
- 120. Other: \_\_\_\_\_  Good  Other \_\_\_\_\_

121. **COMMENTS:** \_\_\_\_\_

122. \_\_\_\_\_

**BATHROOM (PRIMARY)**

**MOVE-IN CONDITION**

**MOVE-OUT CONDITION**

- 123. Ceiling, Walls (Paint), Baseboards, Vent Covers  Good  Other \_\_\_\_\_
- 124. Doors (Close properly / Condition)  Good  Other \_\_\_\_\_
- 125. Flooring  Good  Other \_\_\_\_\_
- 126. Light Fixtures  Good  Other \_\_\_\_\_
- 127. Plugs & Switches  Good  Other \_\_\_\_\_
- 128. Cabinets (Close properly / Condition)  Good  Other \_\_\_\_\_
- 129. Countertops  Good  Other \_\_\_\_\_
- 130. Sinks & Faucets  Good  Other \_\_\_\_\_
- 131. Soap dishes, towel bars, shower rod,  Good  Other \_\_\_\_\_
- 132. paper holders secure
- 133. Mirrors  Good  Other \_\_\_\_\_
- 134. Medicine Cabinet  Good  Other \_\_\_\_\_
- 135. Tub / Shower & Faucets  Good  Other \_\_\_\_\_
- 136. Toilet  Good  Other \_\_\_\_\_
- 137. Plumbing working properly  Good  Other \_\_\_\_\_

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**Move-In / Move-Out Condition Checklist >>**

- 138. Linen Closet  Good  Other \_\_\_\_\_
- 139. Fan  Good  Other \_\_\_\_\_
- 140. Other: \_\_\_\_\_  Good  Other \_\_\_\_\_
- 141. **COMMENTS:** \_\_\_\_\_
- 142. \_\_\_\_\_

**BATHROOM #2**

**MOVE-IN CONDITION**

**MOVE-OUT CONDITION**

- 143. Ceiling, Walls (Paint), Baseboards, Vent Covers  Good  Other \_\_\_\_\_
- 144. Doors (Close properly / Condition)  Good  Other \_\_\_\_\_
- 145. Flooring  Good  Other \_\_\_\_\_
- 146. Light Fixtures  Good  Other \_\_\_\_\_
- 147. Plugs & Switches  Good  Other \_\_\_\_\_
- 148. Cabinets (Close properly / Condition)  Good  Other \_\_\_\_\_
- 149. Countertops  Good  Other \_\_\_\_\_
- 150. Sinks & Faucets  Good  Other \_\_\_\_\_
- 151. Soap dishes, towel bars, shower rod  Good  Other \_\_\_\_\_
- 152. Tub / Shower & Faucets  Good  Other \_\_\_\_\_
- 153. Toilet  Good  Other \_\_\_\_\_
- 154. Plumbing working properly  Good  Other \_\_\_\_\_
- 155. Fan  Good  Other \_\_\_\_\_
- 156. Other: \_\_\_\_\_  Good  Other \_\_\_\_\_
- 157. **COMMENTS:** \_\_\_\_\_
- 158. \_\_\_\_\_

**BATHROOM #3**

**MOVE-IN CONDITION**

**MOVE-OUT CONDITION**

- 159. Ceiling, Walls (Paint), Baseboards, Vent Covers  Good  Other \_\_\_\_\_
- 160. Doors (Close properly / Condition)  Good  Other \_\_\_\_\_
- 161. Flooring  Good  Other \_\_\_\_\_
- 162. Light Fixtures  Good  Other \_\_\_\_\_
- 163. Plugs & Switches  Good  Other \_\_\_\_\_
- 164. Cabinets (Close properly / Condition)  Good  Other \_\_\_\_\_
- 165. Countertops  Good  Other \_\_\_\_\_
- 166. Sinks & Faucets  Good  Other \_\_\_\_\_
- 167. Soap dishes, towel bars, shower rod  Good  Other \_\_\_\_\_
- 168. Tub / Shower & Faucets  Good  Other \_\_\_\_\_
- 169. Toilet  Good  Other \_\_\_\_\_
- 170. Plumbing working properly  Good  Other \_\_\_\_\_
- 171. Fan  Good  Other \_\_\_\_\_
- 172. Other: \_\_\_\_\_  Good  Other \_\_\_\_\_
- 173. **COMMENTS:** \_\_\_\_\_
- 174. \_\_\_\_\_

**UTILITY / LAUNDRY ROOM**

**MOVE-IN CONDITION**

**MOVE-OUT CONDITION**

- 175. Fan  Good  Other \_\_\_\_\_
- 176. Cabinets (Close properly / Condition)  Good  Other \_\_\_\_\_
- 177. Sink  Good  Other \_\_\_\_\_
- 178. Washer  Good  Other \_\_\_\_\_
- 179. Dryer  Good  Other \_\_\_\_\_
- 180. Washer / Dryer Hookups  Good  Other \_\_\_\_\_
- 181. Dryer Vent  Good  Other \_\_\_\_\_
- 182. Flooring (Note burns, tears, stains)  Good  Other \_\_\_\_\_
- 183. Doors (Close properly / Condition)  Good  Other \_\_\_\_\_
- 184. Switches  Good  Other \_\_\_\_\_
- 185. Other: \_\_\_\_\_  Good  Other \_\_\_\_\_
- 186. **COMMENTS:** \_\_\_\_\_
- 187. \_\_\_\_\_

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**Move-In / Move-Out Condition Checklist >>**

**ADDITIONAL ROOM**

188. Room Name: \_\_\_\_\_

	MOVE-IN CONDITION	MOVE-OUT CONDITION
189.	<input type="checkbox"/> Good <input type="checkbox"/> Other	_____
190.	<input type="checkbox"/> Good <input type="checkbox"/> Other	_____
191.	<input type="checkbox"/> Good <input type="checkbox"/> Other	_____
192.	<input type="checkbox"/> Good <input type="checkbox"/> Other	_____
193.	<input type="checkbox"/> Good <input type="checkbox"/> Other	_____
194.	<input type="checkbox"/> Good <input type="checkbox"/> Other	_____
195.	<input type="checkbox"/> Good <input type="checkbox"/> Other	_____
196.	<input type="checkbox"/> Good <input type="checkbox"/> Other	_____
197.	<input type="checkbox"/> Good <input type="checkbox"/> Other	_____

**OTHER**

	MOVE-IN CONDITION	MOVE-OUT CONDITION
198.	Heating <input type="checkbox"/> Good <input type="checkbox"/> Other	_____
199.	A/C <input type="checkbox"/> Good <input type="checkbox"/> Other	_____
200.	Swamp Cooler <input type="checkbox"/> Good <input type="checkbox"/> Other	_____
201.	Filters size: _____ <input type="checkbox"/> Good <input type="checkbox"/> Other	_____
202.	Fire Sprinklers <input type="checkbox"/> Good <input type="checkbox"/> Other	_____
203.	Security Alarm <input type="checkbox"/> Good <input type="checkbox"/> Other	_____
204.	Smoke Detector(s) <input type="checkbox"/> Good <input type="checkbox"/> Other	_____
205.	Carbon Monoxide Detector <input type="checkbox"/> Good <input type="checkbox"/> Other	_____
206.	Trash Removed <input type="checkbox"/> Good <input type="checkbox"/> Other	_____
207.	_____ <input type="checkbox"/> Good <input type="checkbox"/> Other	_____
208.	_____ <input type="checkbox"/> Good <input type="checkbox"/> Other	_____

209. **COMMENTS:** \_\_\_\_\_  
 210. \_\_\_\_\_

**FIXTURE / PERSONAL PROPERTY INVENTORY**

211. The following fixtures / personal property are also included in the Residence (check all that apply):

	QUANTITY	BRAND	COLOR	SERIAL #	CONDITION
212.	<input type="checkbox"/> Refrigerator	_____	_____	_____	_____
213.	<input type="checkbox"/> Stove	_____	_____	_____	_____
214.	<input type="checkbox"/> Dishwasher	_____	_____	_____	_____
215.	<input type="checkbox"/> Washer	_____	_____	_____	_____
216.	<input type="checkbox"/> Dryer	_____	_____	_____	_____
217.	<input type="checkbox"/> _____	_____	_____	_____	_____
218.	<input type="checkbox"/> _____	_____	_____	_____	_____
219.	<input type="checkbox"/> _____	_____	_____	_____	_____
220.	<input type="checkbox"/> _____	_____	_____	_____	_____

221. **COMMENTS:** \_\_\_\_\_  
 222. \_\_\_\_\_  
 223. \_\_\_\_\_  
 224. \_\_\_\_\_  
 225. \_\_\_\_\_  
 226. \_\_\_\_\_

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**Move-In / Move-Out Condition Checklist >>**

227. Landlord and Tenant acknowledge that video and/or photos (digital or otherwise) may have been taken of the Premises condition and are  
 228. in Landlord's possession. Tenant may take video and/or photos at Tenant's own expense.
229. **TENANT AGREES** that the above information is an accurate account of the condition and contents of the Premises and acknowledges  
 230. receiving a copy hereof. Tenant understands that unless otherwise noted, all discrepancies will be Tenant's responsibility and will be  
 231. deducted from the security deposit at time of move out. Tenant may be present at the move-out inspection and, upon request, the Tenant  
 232. shall be notified when the move-out inspection will occur.

**\*\*\* PLEASE MAKE A COPY FOR YOUR RECORDS \*\*\***

**MOVE-IN**

233. Completed on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

234. \_\_\_\_\_ ^ NAME (PLEASE PRINT) \_\_\_\_\_ ^ SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

235. \_\_\_\_\_ ^ NAME (PLEASE PRINT) \_\_\_\_\_ ^ SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

236. This checklist must be signed and dated by the Landlord or Property Manager to be deemed received.

237. \_\_\_\_\_ ^ LANDLORD/PROPERTY MANAGER \_\_\_\_\_ DATE \_\_\_\_\_

**MOVE-OUT**

238. Completed on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

239. \_\_\_\_\_ ^ NAME (PLEASE PRINT) \_\_\_\_\_ ^ SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

240. \_\_\_\_\_ ^ NAME (PLEASE PRINT) \_\_\_\_\_ ^ SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

241. This checklist must be signed and dated by the Landlord or Property Manager to be deemed received.

242. \_\_\_\_\_ ^ LANDLORD/PROPERTY MANAGER \_\_\_\_\_ DATE \_\_\_\_\_

<p><b>For Broker Use Only:</b>                  Brokerage File/Log No. _____ Manager's Initials _____ Broker's Initials _____ Date _____  <span style="float: right;">MO/DA/YR</span></p>
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