

MOVE-IN / MOVE-OUT CONDITION CHECKLIST

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- 1. **THIS CHECKLIST** is hereby made a part of the Residential Lease Agreement dated _____ by and between
- 2. **Landlord:** _____
- 3. **Tenant:** _____
- 4. **Premises Address:** _____
- 5. **Move-in Date** _____ **Move-out Date** _____
- 6. **Inspection Date** _____ **Inspection Date** _____

- 7. Complete the move-in section of this form and return it to your Landlord within five (5) days or _____ days after occupancy.
- 8. All items are deemed to be in good condition unless noted otherwise. Test all locks, window latches, smoke detectors, and equipment. **This form is not a repair request.** Submit all requests for repairs separately in accordance with your lease. You and your
- 9. Landlord will also use this form upon move-out. Keep a copy for your records. Note any defects in the items listed below. **If you fail to**
- 10. **return this form you will be held responsible for any damages, and you will be accepting the Premises in its current condition.**

EXTERIOR ITEMS

MOVE-IN CONDITION

MOVE-OUT CONDITION

- 12. Fences & Gates Good Other _____
- 13. Lawn (Trees / Shrubs / Landscaping) Good Other _____
- 14. Paint Good Other _____
- 15. Front Door — Door Knob and Locks Good Other _____
- 16. Back Door — Door Knob and Locks Good Other _____
- 17. Fountain Good Other _____
- 18. Grill Good Other _____
- 19. Swimming Pool Good Other _____
- 20. Hot tub / Spa Good Other _____
- 21. Other: _____ Good Other _____
- 22. Water Shut-Off Valve Located? Yes No Breaker Panel Located? Yes No

23. **COMMENTS:** _____

24. _____

GARAGE / CARPORT

MOVE-IN CONDITION

MOVE-OUT CONDITION

- 25. Ceilings, Walls, Baseboards Good Other _____
- 26. Floor / Driveway Good Other _____
- 27. Auto Door Opener Good Other _____
- 28. Remotes Good Other _____
- 29. Garage Door Good Other _____
- 30. Plugs & Switches Good Other _____
- 31. Other: _____ Good Other _____

32. **COMMENTS:** _____

33. _____

ENTRY & HALL

MOVE-IN CONDITION

MOVE-OUT CONDITION

- 34. Ceiling, Walls (Paint), Baseboards, Vent Covers Good Other _____
- 35. Doors (Close properly / Condition) Good Other _____
- 36. Flooring Good Other _____
- 37. Stairwell / Handrails Good Other _____
- 38. Light Fixtures Good Other _____
- 39. Closet Shelves & Rods Good Other _____
- 40. Other: _____ Good Other _____

41. **COMMENTS:** _____

42. _____

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Move-In / Move-Out Condition Checklist >>

LIVING ROOM

MOVE-IN CONDITION

MOVE-OUT CONDITION

- 43. Ceiling, Walls (Paint), Baseboards, Vent Covers
44. Fireplace
45. Doors (Close properly / Condition)
46. Flooring (Note burns, tears, stains)
47. Lights & Ceiling Fans
48. Windows & Screens
49. Window coverings
50. Plugs & Switches
51. Other:

52. COMMENTS:
53.

KITCHEN

MOVE-IN CONDITION

MOVE-OUT CONDITION

- 54. Ceiling, Walls (Paint), Baseboards, Vent Covers
55. Flooring
56. Lights
57. Plugs & Switches
58. Cabinets (Close properly / Condition)
59. Drawers (Close properly / Condition)
60. Countertops
61. Sink & Faucet
62. Disposal
63. Dishwasher
64. Microwave
65. Refrigerator
66. Stove
67. Fan, filter & hood
68. Other:

69. COMMENTS:
70.

DINING ROOM

MOVE-IN CONDITION

MOVE-OUT CONDITION

- 71. Ceiling, Walls (Paint), Baseboards, Vent Covers
72. Flooring
73. Lights & Ceiling Fans
74. Windows & Screens
75. Window coverings
76. Plugs & Switches
77. Other:

78. COMMENTS:
79.

MASTER BEDROOM

MOVE-IN CONDITION

MOVE-OUT CONDITION

- 80. Ceiling, Walls (Paint), Baseboards, Vent Covers
81. Doors (Close properly / Condition)
82. Flooring (Note burns, tears, stains)
83. Lights & Ceiling Fans
84. Windows & Screens
85. Window coverings
86. Plugs & Switches
87. Closet Shelves & Rods
88. Other:

89. COMMENTS:
90.

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BEDROOM #2

MOVE-IN CONDITION

MOVE-OUT CONDITION

- 91. Ceiling, Walls (Paint), Baseboards, Vent Covers
92. Doors (Close properly / Condition)
93. Flooring (Note burns, tears, stains)
94. Lights & Ceiling Fans
95. Windows & Screens
96. Window coverings
97. Plugs & Switches
98. Closet Shelves & Rods
99. Other:

100. COMMENTS:
101.

BEDROOM #3

MOVE-IN CONDITION

MOVE-OUT CONDITION

- 102. Ceiling, Walls (Paint), Baseboards, Vent Covers
103. Doors (Close properly / Condition)
104. Flooring (Note burns, tears, stains)
105. Lights & Ceiling Fans
106. Windows & Screens
107. Window coverings
108. Plugs & Switches
109. Closet Shelves & Rods
110. Other:

111. COMMENTS:
112.

BEDROOM #4 / DEN / LOFT

MOVE-IN CONDITION

MOVE-OUT CONDITION

- 113. Ceiling, Walls (Paint), Baseboards, Vent Covers
114. Doors (Close properly / Condition)
115. Flooring (Note burns, tears, stains)
116. Lights & Ceiling Fans
117. Windows & Screens
118. Window coverings
119. Plugs & Switches
120. Closet Shelves & Rods
121. Other:

122. COMMENTS:
123.

BATHROOM (MASTER)

MOVE-IN CONDITION

MOVE-OUT CONDITION

- 124. Ceiling, Walls (Paint), Baseboards, Vent Covers
125. Doors (Close properly / Condition)
126. Flooring
127. Light Fixtures
128. Plugs & Switches
129. Cabinets (Close properly / Condition)
130. Countertops
131. Sinks & Faucets
132. Soap dishes, towel bars, shower rod,
133. paper holders secure
134. Mirrors
135. Medicine Cabinet
136. Tub / Shower & Faucets
137. Toilet
138. Plumbing working properly

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Move-In / Move-Out Condition Checklist >>

- 139. Linen Closet Good Other _____
- 140. Fan Good Other _____
- 141. Other: _____ Good Other _____
- 142. **COMMENTS:** _____
- 143. _____

BATHROOM #2

MOVE-IN CONDITION

MOVE-OUT CONDITION

- 144. Ceiling, Walls (Paint), Baseboards, Vent Covers Good Other _____
- 145. Doors (Close properly / Condition) Good Other _____
- 146. Flooring Good Other _____
- 147. Light Fixtures Good Other _____
- 148. Plugs & Switches Good Other _____
- 149. Cabinets (Close properly / Condition) Good Other _____
- 150. Countertops Good Other _____
- 151. Sinks & Faucets Good Other _____
- 152. Soap dishes, towel bars, shower rod Good Other _____
- 153. Tub / Shower & Faucets Good Other _____
- 154. Toilet Good Other _____
- 155. Plumbing working properly Good Other _____
- 156. Fan Good Other _____
- 157. Other: _____ Good Other _____
- 158. **COMMENTS:** _____
- 159. _____

BATHROOM #3

MOVE-IN CONDITION

MOVE-OUT CONDITION

- 160. Ceiling, Walls (Paint), Baseboards, Vent Covers Good Other _____
- 161. Doors (Close properly / Condition) Good Other _____
- 162. Flooring Good Other _____
- 163. Light Fixtures Good Other _____
- 164. Plugs & Switches Good Other _____
- 165. Cabinets (Close properly / Condition) Good Other _____
- 166. Countertops Good Other _____
- 167. Sinks & Faucets Good Other _____
- 168. Soap dishes, towel bars, shower rod Good Other _____
- 169. Tub / Shower & Faucets Good Other _____
- 170. Toilet Good Other _____
- 171. Plumbing working properly Good Other _____
- 172. Fan Good Other _____
- 173. Other: _____ Good Other _____
- 174. **COMMENTS:** _____
- 175. _____

UTILITY / LAUNDRY ROOM

MOVE-IN CONDITION

MOVE-OUT CONDITION

- 176. Fan Good Other _____
- 177. Cabinets (Close properly / Condition) Good Other _____
- 178. Sink Good Other _____
- 179. Washer Good Other _____
- 180. Dryer Good Other _____
- 181. Washer / Dryer Hookups Good Other _____
- 182. Dryer Vent Good Other _____
- 183. Flooring (Note burns, tears, stains) Good Other _____
- 184. Doors (Close properly / Condition) Good Other _____
- 185. Switches Good Other _____
- 186. Other: _____ Good Other _____
- 187. **COMMENTS:** _____
- 188. _____

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Move-In / Move-Out Condition Checklist >>

ADDITIONAL ROOM

189. Room Name: _____

	MOVE-IN CONDITION	MOVE-OUT CONDITION
190. _____	<input type="checkbox"/> Good <input type="checkbox"/> Other	_____
191. _____	<input type="checkbox"/> Good <input type="checkbox"/> Other	_____
192. _____	<input type="checkbox"/> Good <input type="checkbox"/> Other	_____
193. _____	<input type="checkbox"/> Good <input type="checkbox"/> Other	_____
194. _____	<input type="checkbox"/> Good <input type="checkbox"/> Other	_____
195. _____	<input type="checkbox"/> Good <input type="checkbox"/> Other	_____
196. _____	<input type="checkbox"/> Good <input type="checkbox"/> Other	_____
197. _____	<input type="checkbox"/> Good <input type="checkbox"/> Other	_____
198. _____	<input type="checkbox"/> Good <input type="checkbox"/> Other	_____

OTHER

	MOVE-IN CONDITION	MOVE-OUT CONDITION
199. Heating	<input type="checkbox"/> Good <input type="checkbox"/> Other	_____
200. A/C	<input type="checkbox"/> Good <input type="checkbox"/> Other	_____
201. Swamp Cooler	<input type="checkbox"/> Good <input type="checkbox"/> Other	_____
202. Filters size: _____	<input type="checkbox"/> Good <input type="checkbox"/> Other	_____
203. Fire Sprinklers	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
204. Security Alarm	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
205. Smoke Detector(s)	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
206. Carbon Monoxide Detector	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
207. Trash Removed	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
208. _____	<input type="checkbox"/> Good <input type="checkbox"/> Other	_____
209. _____	<input type="checkbox"/> Good <input type="checkbox"/> Other	_____

210. COMMENTS: _____

211. _____

FIXTURE / PERSONAL PROPERTY INVENTORY

212. The following fixtures / personal property are also included in the Residence (check all that apply):

	QUANTITY	BRAND	COLOR	SERIAL #	CONDITION
213. <input type="checkbox"/> Refrigerator	_____	_____	_____	_____	_____
214. <input type="checkbox"/> Stove	_____	_____	_____	_____	_____
215. <input type="checkbox"/> Dishwasher	_____	_____	_____	_____	_____
216. <input type="checkbox"/> Washer	_____	_____	_____	_____	_____
217. <input type="checkbox"/> Dryer	_____	_____	_____	_____	_____
218. <input type="checkbox"/> _____	_____	_____	_____	_____	_____
219. <input type="checkbox"/> _____	_____	_____	_____	_____	_____
220. <input type="checkbox"/> _____	_____	_____	_____	_____	_____
221. <input type="checkbox"/> _____	_____	_____	_____	_____	_____

222. COMMENTS: _____

223. _____

224. _____

225. _____

226. _____

227. _____

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Move-In / Move-Out Condition Checklist >>

228. Landlord and Tenant acknowledge that video and/or photos (digital or otherwise) may have been taken of the Premises condition and are in Landlord’s possession. Tenant may take video and/or photos at Tenant’s own expense.

230. **TENANT AGREES** that the above information is an accurate account of the condition and contents of the Premises and acknowledges receiving a copy hereof. Tenant understands that unless otherwise noted, all discrepancies will be Tenant’s responsibility and will be deducted from the security deposit at time of move out. Tenant may be present at the move-out inspection and, upon request, the Tenant shall be notified when the move-out inspection will occur.

***** PLEASE MAKE A COPY FOR YOUR RECORDS *****

MOVE-IN

234. Completed on this _____ day of _____, 20_____.

235. _____
^ NAME (PLEASE PRINT) ^ SIGNATURE DATE

236. _____
^ NAME (PLEASE PRINT) ^ SIGNATURE DATE

237. This checklist must be signed and dated by the Landlord or Property Manager to be deemed received.

238. _____
^ LANDLORD/PROPERTY MANAGER DATE

MOVE-OUT

239. Completed on this _____ day of _____, 20_____.

240. _____
^ NAME (PLEASE PRINT) ^ SIGNATURE DATE

241. _____
^ NAME (PLEASE PRINT) ^ SIGNATURE DATE

242. This checklist must be signed and dated by the Landlord or Property Manager to be deemed received.

243. _____
^ LANDLORD/PROPERTY MANAGER DATE

For Broker Use Only:

Brokerage File/Log No. _____ Manager’s Initials _____ Broker’s Initials _____ Date _____
MO/DAY/YR