

# CRPM CERTIFICATION

## REQUIREMENTS & LAST CLASS FORM



FULL NAME: \_\_\_\_\_

ACTIVE MEMBER OF (PLEASE CHECK ALL THAT APPLY):  
 NAR     NARPM     IREM     AMA

FIRM: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

**REQUIREMENTS: COMPLETE ONE COURSE FROM EACH CATEGORY WITHIN THREE YEARS OF THE FIRST COURSE TAKEN. IF TWO COURSES ARE COMPLETED IN THE SAME CATEGORY, ONE CAN BE USED FOR ELECTIVE CREDIT. CERTIFICATES OF COMPLETION MUST BE SUBMITTED WITH THIS FORM. RECERTIFICATION: ATTEND THE ARIZONA REALTORS® APPROVED RECERTIFICATION WEBINAR ANNUALLY.**

### AGENCY COURSES:

Agency in Property Management  
COMPLETION DATE OF THE CHECKED COURSE \_\_\_\_\_

### CODE OF ETHICS COURSES:

NARPM Code of Ethics  
 Property Management & the NAR Code of Ethics  
COMPLETION DATE OF THE CHECKED COURSE \_\_\_\_\_

### CONTRACT LAW COURSES:

Ins & Outs of the AAR Forms and Do I Have to Use Them?  
 AAR Property Management Agreement Contract  
 The Anatomy of the AAR Property Management Agreement  
 The Anatomy of the AZR Lease Agreement  
 Overview of AZR Property Management Forms  
 Property Management – The Risk  
 Property Management: AZR Forms & Legal Issues  
 Leasing for Single Family Homes  
 Name that Form - Property Management  
COMPLETION DATE OF THE CHECKED COURSE \_\_\_\_\_

### DISCLOSURE COURSES:

Property Manager's Duty to Disclose  
 Property Management – The Rules  
 Arizona REALTORS® Residential Lease Owner's Property Disclosure Statement  
COMPLETION DATE OF THE CHECKED COURSE \_\_\_\_\_

### FAIR HOUSING COURSES:

Accidental Fair Housing Violations  
 Fair Housing for Property Managers  
 Fair Housing – Get a Clue  
 Assistive Animals: How to Avoid Barking Up the Wrong Tree  
COMPLETION DATE OF THE CHECKED COURSE \_\_\_\_\_

### BOOTCAMP COURSES:

Property Management Bootcamp (6 Hour Class)  
 Advanced Property Management Bootcamp (6 Hour Class)  
 rCRMS Leasing Essentials (6 Hour Class)  
COMPLETION DATE OF THE CHECKED COURSE \_\_\_\_\_

### LANDLORD TENANT & LEGAL ISSUES COURSES:

Arizona Residential Landlord Tenant Act Part I  
 Case Studies in ARLTA  
 Unlocking the Mysteries of ARLTA  
 Landlords and Tenants Playing Fair  
 Risk Reduction for Property Managers  
 Top 10 Risk Issues in Property Management  
 Property Management Summit  
COMPLETION DATE OF THE CHECKED COURSE \_\_\_\_\_

### ACCOUNTING COURSES:

Property Management Trust Accounting  
 Advanced Trust Accounting – Property Management  
 Property Management Trust Accounting: Show Me the Money  
COMPLETION DATE OF THE CHECKED COURSE \_\_\_\_\_

### ELECTIVE COURSES:

Do it Right or Get the Heck out of Property Management  
 3 P's of Broker Audits: Panic, Process & Procedures  
 How to Evict a Tenant Legally and Practical Applications  
 Introduction to Property Management  
 Understanding Arizona's Medical Marijuana Law  
 Legal Hotline Issues & Trends in Property Management  
 Landlord Tenant Relations: Maintenance & Repairs  
COMPLETION DATE OF THE CHECKED COURSE \_\_\_\_\_

**Completed form may be turned in to the class monitor or sent to [Brittni Matt at BrittniMatt@aaronline.com](mailto:BrittniMatt@aaronline.com)**



255 E. Osborn Rd., Ste 200 • Phoenix, AZ 85012  
Tel: 602-248-7787 • Toll-Free: 800-426-7274  
Fax: 602-351-2474 • [www.aaronline.com](http://www.aaronline.com)

Form Revision:  
April 2020