



# Property Management Bootcamp

## DATE

December 16, 2016  
11:00\*—5:00  
(check-in: 10:30)  
\*please eat lunch prior to class

## LOCATION

Tucson Association of REALTORS®  
2445 N. Tucson Blvd. Tucson

## PRICE

Free  
\$25.00 At-Door

## INSTRUCTORS

Denise Holliday  
Mike Mulvena

## C/E

3-disclosure/3-contract

## REGISTER (by December 12)

[www.aaronline.com/event/e/PMBCdec](http://www.aaronline.com/event/e/PMBCdec)

\*c/e certificates issued by AAR

## Will the Real Property Manager Please Stand Up?

**To succeed in property management, it is essential that you understand:**

- Accounting issues; keeping accurate records for both the landlord and tenant
- Managing service orders, such as repairs; tracking the services for completion and assigning invoices to the correct properties
- Financial *accountability*; keeping accurate records and being able to provide itemized records for both landlords and tenants
- The Landlord/Tenant Act itself – knowing it inside and out; understanding the rights of both landlords and tenants
- E&O coverage at the brokerage for property management services

***You'll leave this class equipped to succeed***

## CERTIFIED RESIDENTIAL PROPERTY MANAGER:

AAR 's newest certification program dedicated to property management offering property management classes that you can use for your real estate license renewal. This program was developed and designed to hone your knowledge and skills in topics that relate to your day to day business as a property manager. The curriculum was developed in concert with property management attorneys and long time property manager practitioners. Find out more information on: [www.aaronline.com/increase-knowledge](http://www.aaronline.com/increase-knowledge).

Brought to you by the Tucson Association of REALTORS® and NARPM



Arizona Association of REALTORS® | 255 E. Osborn Rd., Suite 200 | Phoenix, AZ 85012  
602.248.7787 Telephone | 800.426.7274 Toll-free in AZ | 602.351.2474 Fax  
[www.aaronline.com](http://www.aaronline.com)